

**Best Dressed for Less
Volunteer Policy APRIL 2019**

When you select a volunteer shift, you are agreeing to the terms below.

In order to achieve a high quality event, we rely on a sufficient number of volunteers. Best Dressed for Less requires that volunteers fulfill their obligation and complete the shifts they sign up for.

REGISTRATION DATES: The Volunteer Sign-Up will open on MONDAY, MARCH 11th at 9pm. The bulk of the openings will be available that night, but some additional slots will be added for the next two Monday nights at 9pm (3/18 and 3/25). The best way to get the shifts you desire is to look at the schedule ahead of time, decide what you want, and then log in to the system using the Consignor Log In Button right at 9pm on Monday, MARCH 11th.

BENEFITS:

1. Registered consignors earn an additional 5% for each shift completed. Consignors who volunteer will earn the following: one four hour shift = 65% of their total sales, two four hour shifts = 70% of their total sales, three four hour shifts = 75% of their total sales, and four four hour shifts = 80% of their total sales.
2. **NEW!!** All volunteers (regardless of number of shifts) get to shop the HALF PRICE PRIVATE PRESALE on FRIDAY, APRIL 5th from 5-8pm.
3. ONE 3 shift volunteer will earn 90% of his/her sold items and ONE 4 shift volunteer will earn 100% of his/her earnings. Drawings are random using random.org and winners will be notified when checks are mailed.

PLEASE READ! Clarification Regarding "Substitute" Volunteers: To earn an additional 5% commission on your consignor number for a shift your name must appear on the schedule, but it is fine to send another family member (a substitute 18 years or older) to complete the shift as long as they are prepared and CAPABLE of performing the specific job you have chosen. **Please note that all shifts during drop off are adequately described on the schedule so you know what you (or the substitute you send to fill your shift) will be doing. It is important to understand that if your name is under an inspection/ item put out shift, that is what you or your sub will be doing. Please only send your husband or father for that shift if he is willing and ABLE to do the job described.**

Drop Off Volunteers MAY NOT choose a drop off appointment that is 15 minutes before or anytime during their scheduled shift. Please choose an appointment that does not conflict with your volunteer shift. Email kris@bestdressedsale.com if you are having trouble finding an appointment that is convenient to your shift.

If you find it necessary to cancel or reschedule your shift, please do so as soon as possible. You can remove yourself from a shift and/or sign up for a new shift by logging in to the Volunteer Registration system via the Consignor Login Button at the top of the website homepage. **Use the website to cancel shifts up until 11:59 PM 3/27/2019 (WEDNESDAY).** After this time, you will need to contact kris@bestdressedsale.com for all changes. Cancellation fees may apply. Read below.

VOLUNTEER PENALTIES AND CAUSES FOR DISMISSAL:

1. After 11:59 PM on 3/27/2019 (WEDNESDAY), Best Dressed for Less will charge a \$25 administrative fee for EACH dropped volunteer shift. Please make all your schedule adjustments using the online system before this time to avoid the fee(s).
2. All volunteers must be on time and complete their entire shift (unless released early by Best Dressed for Less owners) to receive the benefits (early shopping and increased %). Volunteers that DO NOT complete the 4 hour shift because of late arrival, excessive breaks or early exit WILL NOT receive the 5% increase in their earnings check. Breaks during any 4 hour shift will be no more than 15 minutes and can only be taken with manager approval. Please see a manager in a pink apron before leaving the sale floor.
3. Volunteers who do not follow through with their shift commitment(s) will be BANNED from volunteering at future sales.
4. Volunteers who receive two or more separate instances of negative feedback from customers, other volunteers or BDFL Managers will be banned from volunteering at future sales.

For security of your personal items, please lock valuables out of sight in your vehicle and only bring necessary items in the building. We do provide bins to store your personal items, but they are not secure and not always within a manager's vision. All personal items brought into the building are at the volunteer's own risk.

Please understand that we CANNOT allow children of any age to accompany you while you volunteer. All volunteers must be at least 18 years old.

Please note that this policy has been created in order to maintain the high quality of our event. We want to attract only those volunteers who are responsible and dependable. Please thoughtfully consider the commitment before you put your name down for a shift. Positions are limited, and you could be taking up a spot someone else would have gladly filled.